



Personnel Commission  
**AGENDA OF REGULAR MEETING**  
Wednesday, July 11, 2018 - 5:30 P.M.  
Site 18, Room 125  
37230 37<sup>th</sup> Street East, Palmdale, CA 93550

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Kathleen Duren, Chairperson  
Mr. Don Wilson, Vice Chairperson  
Mrs. Deneese Thompson, Commissioner  
Ms. Mary Theus, Interim Director, Personnel Commission

**I. PRELIMINARY BUSINESS**

**ACTION**

- A. Approval of Meeting Minutes – June 27, 2018

87-17/18

**II. PUBLIC COMMENTS**

- A. Comments Concerning Items on the Agenda  
B. Comments from Members of the General Public Regarding Non-Agenda Items

**III. CONSENT AGENDA**

Actions proposed for the Consent Agenda are items consistent with adopted rules and regulations of the Personnel Commission and are deemed routine in nature. They will be acted upon in one motion, without discussion, unless members of the Personnel Commission, staff, or a member in the audience requests an items removal. The item will be removed from the motion to approve and will be discussed immediately following the Consent Agenda.

**ACTION**

- A. Approval of Consent Agenda  
1. Extension of Eligibility List

88-17/18

**IV. UNFINISHED BUSINESS**

**V. NEW BUSINESS**

**ACTION**

**VI. INFORMATION/REPORTS**

**Info Only**

- A. Classified Update  
B. Interim Director, Personnel Commission  
C. Comments from Commissioners

**VII. RECESS TO CLOSED SESSION**

- A. With respect to every item of business to be discussed in closed session, pursuant to Government Code, Section 54957  
1. Public Employee: Discipline/Dismissal/Release

**VIII. RECONVENE TO OPEN SESSION**

**IX. REPORT OUT ACTIONS TAKEN (if any) IN CLOSED SESSION**

- A. With respect to every item of business to be discussed in closed session, pursuant to Government Code, Section 54957
  - 1. Public Employee: Discipline/Dismissal/Release

**X. DATE/TIME OF NEXT PERSONNEL COMMISSION MEETING: July 25, 2018 at 5:30 P.M.**

OPEN SESSION ADJOURNMENT \_\_\_\_\_ P.M.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Personnel Commission office at 661 285 2902. Notification 48 hours prior to the meeting will enable to the Commission to make reasonable arrangements to ensure accessibility to this meeting.

As of July 1, 2008, the District is required to make documents (revised or otherwise) distributed to the Personnel Commission within 72 hours of a meeting, simultaneously available for public review, provided such documents are not otherwise exempt from public disclosure. Such documents will be available for public review in the Personnel Commission office.

Personnel Commission Meeting  
of the  
Palmdale School District

**Minutes of June 27, 2018 Scheduled Meeting**

<b>CALL TO ORDER</b>	The meeting was called to order by Chairperson Kathleen Duren at 5:30 P.M., followed by the Pledge of Allegiance led by Deneese Thompson.
<b>MEMBERS PRESENT</b>	Mrs. Kathleen Duren, Chairperson Mr. Don Wilson, Vice Chairperson Mrs. Deneese Thompson, Commissioner  A quorum was present
<b>STAFF PRESENT</b>	Ms. Mary Theus, Interim Director, Personnel Commission
<b>PRELIMINARY BUSINESS</b>	Mr. Wilson moved to approve the minutes of the June 13, 2018 meeting, with Mrs. Thompson providing a second. Mrs. Duren called for discussion, and hearing none, she called for the vote. The motion passed unanimously.
<b>PUBLIC COMMENTS CONCERNING AGENDA ITEMS</b>	None.
<b>PUBLIC COMMENTS CONCERNING NON-AGENDA ITEMS</b>	None.
<b>CONSENT AGENDA</b>	Mr. Wilson moved to approve the Consent Agenda, with Mrs. Thompson providing a second. The motion passed unanimously.
<b>UNFINISHED BUSINESS</b>	None.
<b>NEW BUSINESS</b>	<b>Approval of Agreement for Legal Services 2018-2019</b> Mr. Wilson moved to approve the Agreement for Legal Services with Fagen Friedman & Fulfroest LLP, with Mrs. Thompson providing a second. Discussion followed to clarify the rate schedule and the firm's commitment to the Personnel Commission for classified matters. Mrs. Duren then called for the vote and the motion passed unanimously.  <b>Approval of Meeting Dates 2018-2019</b> Mr. Wilson moved to approve the Personnel Commission regular meeting dates for the 2018-2019 year, with Mrs. Thompson providing a second. Mrs. Duren remarked that mid-year, the Commission may review the schedule and reconsider conducting a second meeting each month.

## **INFORMATION / REPORTS**

### **Classified Update**

Ms. Theus reported that the Classified Update will be presented at the next scheduled meeting.

### **Comments from Commissioners**

Mrs. Duren extended a Happy Birthday to Ms. Astrid Cante, CSEA President.

Mrs. Duren followed with reporting the Supreme Court decision for the Janus case. The Court held that public sector unions may no longer require public employees to pay agency fees without their consent. She remarked that the decision was a long time coming, and has caused upheaval with the State and Legislature. Mrs. Duren stated that the District and local Chapter are working together on a way to implement the decision. She also conveyed that the decision also points further to the Personnel Commission and its purpose to protect classified employees.

## **RECESS TO CLOSED SESSION**

**Recessed at 5:41 P.M.**

A. Pursuant to Government Code, Section 54957  
Public Employee: Discipline/Dismissal/Release

## **RECONVENE TO OPEN SESSION**

**Reconvened at 6:51 P.M.**

A. Pursuant to Government Code, Section 54957  
Public Employee: Discipline/Dismissal/Release

## **REPORT OUT OF CLOSED SESSION**

With no action taken, there is no report.

## **NEXT MEETING**

The next regular meeting of the Personnel Commission is scheduled for July 11, 2018 at 5:30 P.M. in Room 125 at Site 18.

## **ADJOURNMENT**

On a motion made by Mrs. Thompson and seconded by Mr. Wilson, the meeting was adjourned at 6:52 P.M.

Respectfully submitted,



Mary Theus  
Interim Director, Personnel Commission

**APPROVED:**

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Kathleen Duren, Chairperson

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Don Wilson, Vice Chairperson

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Deneese Thompson, Commissioner

**PALMDALE SCHOOL DISTRICT**

**PERSONNEL COMMISSION**

**AGENDA ITEM**

DATE July 11, 2018 \_\_\_\_\_ REPORT

TO: Personnel Commission \_\_\_\_\_ X ACTION

FROM: Mary Theus  
Interim Director, Personnel Commission

RE: EXTENSION OF ELIGIBILITY LIST(S)

STATUS

The eligibility list(s) for the following classifications still contain(s) a sufficient number of qualified ranks.

Job Classification	Effective Date	Expiration Date	Date Extended
Child Nutrition Assistant II (Promotional)	01/24/17	07/23/18	01/23/19

RECOMMENDATION

It is recommended that the eligibility list(s) stated above, be extended for a period of six months.